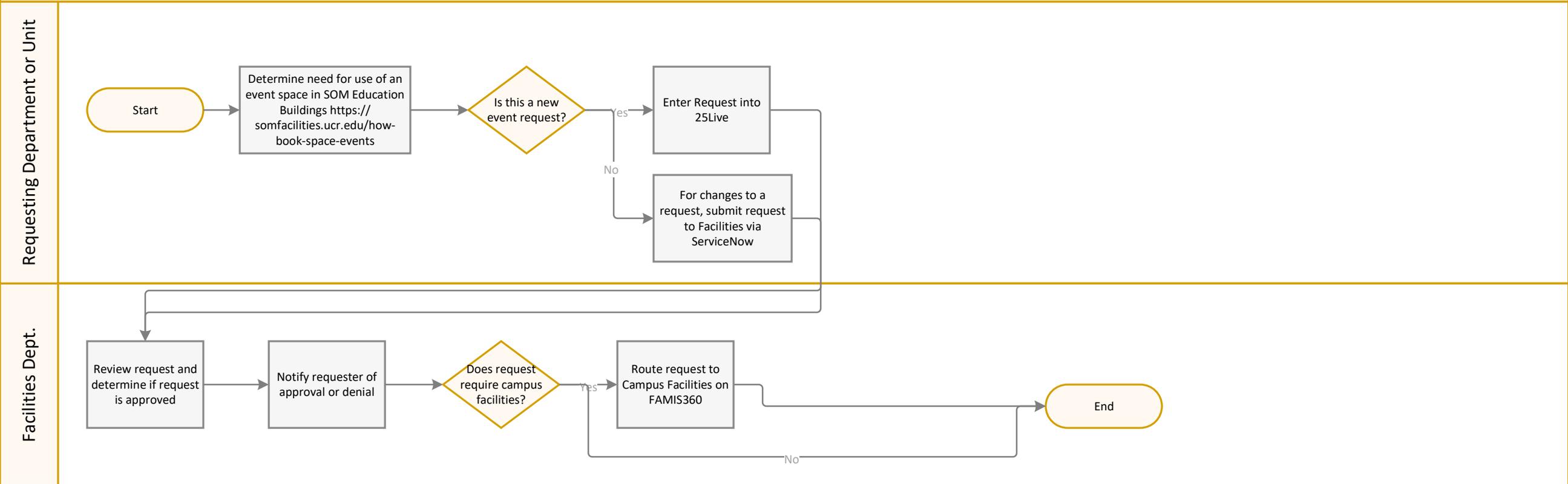


Event Space Request

Version Release Date: February 25, 2026--DRAFT
Origin Date: TBD

Purpose: The purpose of this workflow is to document the process for the request and approval of booking an event space in a School of Medicine Education building. Note: this process is for use in requesting School of Medicine events only.



Notes:

25Live link: <https://25live.collegenet.com/pro/ucr#!/home>