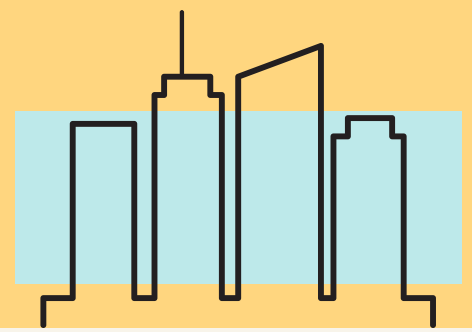


# BUILDING COMMITTEE RECAP



## TOP CONCERNS

### 1 LOUNGES AND CLEANLINESS

Under direction of the Building Committee, there will be a cleaning schedule where a department(s) will be responsible for cleaning out the fridge every Friday. Items not labeled properly will be discarded by Friday afternoon every week. Cleaning supplies and labels will be provided by the Facilities Planning team.

1

### 2 LIGHTING

There have been concerns over the adjustments of the lights on the upper levels of ED 2. Under direction of the Building Committee, there will be a survey sent out to staff for the purpose of finding a common setting for the lights. Once we agree on the setting, the lights will be locked.

2



### 3 FRONT DESK CHECK-IN

There continues to be concerns with unidentified personnel on the upper levels of ED 2. The Building Committee will be sending out Check-In guidelines for all SOM personnel to follow. There will also be additional signs placed at main entries on the 1<sup>st</sup> and 2<sup>nd</sup> floor.

3



### 4 SAFETY CONCERNS

To enhance safety in ED 2, we're implementing some building updates in coordination with PD&C. Badge access doors will soon be added to the 4<sup>th</sup> and 5<sup>th</sup> floors for secure entry for SOM personnel.

4

### OTHER PRIORITIES

- A ticket has been submitted to fix water filter pressure in 4<sup>th</sup> floor lounge.
- The partition in 104 & 106 is scheduled to be fixed within the next month.
- Unclaimed bike locks in the bike cage will be cut.
- Currently working with builders to fix large gaps in the bathrooms of ED 2
- Additional Zoom rooms for Ed 1 are in progress.



### REMINDERS

- Conference rooms are for staff and faculty use only. If you are hosting a student event, please submit your Event Booking Form in ServiceNow. In addition, remember to make a reservation in Zoom workspaces BEFORE using the conference room.

For ongoing updates of building matters, please visit <https://somfacilities.ucr.edu/facilities-matters>